IFSA Development Fund Application Form

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| **Section 1 - Applicant Information** | |
| IFSA Local Committee Name (in full): | *fill in this blank* |
| Funding application for | Please choose:   * An individual; or * A Local committee |
| Full postal address: | *fill in this blank* |
| Email address: | *fill in this blank* |
| Phone contact: | *fill in this blank* |

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| **Section 2 - Project or event description** |
| Project/activity description - please include the title, date(s), organizing committee (who is running the event), rough itinerary/program, description of what the event is about  *(300 words max)* |
| *fill in this blank* |
| Aim – please include what you wish to achieve from going to the event; why is this important and how will this benefit you?  *(400 words max)* |
| *fill in this blank* |
| Output – How you will share what you learn with the rest of IFSA and your LC  *(300 words max)* |
| *fill in this blank* |
| Impact - How your attendance to the event/ the event organised will positively impact IFSA and its members  *(100 words max)* |
| *fill in this blank* |
| Number and background of proposed attendees  *(100 words max)* |
| *fill in this blank* |
| Do you have other sponsors – please include who they are and how much they are sponsoring you  *(100 words max)* |
| *fill in this blank* |

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| **Section 3 – Supporting Materials** |
| A signed reference or letter of endorsement regarding your proposal from a member of the university staff (please send in as an attachment)   * Attached * No |
| If applicable, a letter of invitation to the event (for event attendee to use)   * Attached * Non-applicable |
| If applicable, any other supporting material? If yes, please attach them as attachments through email (ex. Conference brochures, posters)   * Yes (Brochures/flyers/posters) * No |
| Budget - A detailed listing of all costs for the activity or project (ex. Travel costs, materials)   * Attached * See below |
| *Send in as an attachment or fill in this blank* |
| Motivation  *(500 words max)* |
| *fill in this blank* |

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