



# **Minutes of the 28<sup>th</sup> General Assembly of the International Forestry Students' Association**

**Held from 3 July to 16 July 2017 in South Africa**

All times stated in this document are in Central European Summer Time (UTC+2), and in 24-hour format.

List of abbreviations

**Abbreviations within IFSA**

APRM	Asia-Pacific Regional Meeting
CARM	Canadian-American Regional Meeting
FE	Forestry Education
GA	General Assembly
HoC	Head of Commission
HoSC	Head of Sub-Commission
IFSA	International Forestry Students' Association
IFSA 7	IFSA Direction and Council (IFSA Board)
IFSA year	Time between one GA and the next GA
IFSS	International Forestry Students' Symposium
IPC	International Processes Commission
LARM	Latin American Regional Meeting
LC	Local Committee
LO	Liaison Officer
MoU	Memorandum of Understanding
NARM	Northern African Regional Meeting
NERM	Northern European Regional Meeting
OC	Organisation Committee (for events)
RR	Regional Representative
SARM	Southern African Regional Meeting
SERM	Southern European Regional Meeting
VP	Vice-President

**Related Organisations and Processes**

CBD/UN CBD	(United Nations) Convention on Biological Diversity
CFA	Commonwealth Forestry Association
CIFOR	Centre of International Forestry Research
CPF	Collaborative Partnership on Forests
EFI	European Forest Institute
EGEA	European Geography Association
EU	European Union
FAO	Food and Agricultural Organisation of the United Nations
IPFE	International Partnership for Forestry Education
IAAS	International Association of Students in Agriculture and Related Sciences
IFISO	Informal Forum of International Students' Organisations
IUFRO	International Union of Forest Research Organizations
ITTO	International Tropical Timber Organisation
SAF	Society of American Foresters
UNFCCC	United Nations Framework Convention on Climate Change
UNFF	United Nations Forum on Forests



## **Agenda of the 1st Plenary Session**

**Tuesday, 4 July 2017. 09:11-16:10 (Nelson Mandela Metropolitan University, George Campus, Madiba Drive, George, 6529)**

1. Opening of 28th General Assembly (GA)
2. Admission or exclusion of guests, press or broadcasting media
3. Appointment of the Board of Assembly (BoA)
  - a. Appointment of the Chairperson
  - b. Appointment of the Chairperson's assistant
  - c. Appointment of Keepers of the Minutes
4. Appointment of Election Committee (EC)
5. Announcement of the number of votes present and entitled to vote
6. Explanation of different decision making procedures
7. Explanation and approval of the agenda of the 28th GA and 1st Plenary Session
8. Approval of the minutes of the 27th GA held in Austria
9. Reports for the year 2016-2017 and quick presentations of the positions
  - a. Presentation of report from Executive Secretary
  - b. Presentation of report from Treasurer
  - c. Presentation of the Council's note of the annual report and the financial report
  - d. Presentation of reports from IFSA Commissions
    - i. Communication Commission
      - Web Sub-Commission
      - Social Med Sub-Commission
      - Marketing Sub-Commission
      - Publications Sub-Commission
    - ii. International Processes Commission
      - Forest Europe Sub-Commission
      - UNFF Sub-Commission
      - UNFCCC Sub-Commission
      - CBD Sub-Commission
    - iii. Forestry Education Commission
      - IFSA-IUFRO Joint Task Force on Forest Education
    - iv. Fundraising Commission
      - Fundraising Support Sub-Commission
    - v. Professional Development Commission
      - Cultural Competencies Sub-Commission
    - vi. IUFRO 125<sup>th</sup> Anniversary commission
  - e. Presentation of report from Council
    - i. Adoption of new members approved by Council 2016-2017

- ii. Information on expelled members in 2016-2017
  - f. Presentation of report from President
  - g. Presentation of report from Vice President
  - h. Presentations from Regional Representatives
    - i. Asia-Pacific
    - ii. Northern Africa
    - iii. Southern Africa
    - iv. Northern America
    - v. Latin America
    - vi. Northern Europe
    - vii. Southern Europe
  - i. Presentations from Liaison Officers
    - i. IUFRO
    - ii. FAO
    - iii. CFA
    - iv. CIFOR
    - v. ITTO
    - vi. EFI
    - vii. IFISO
    - viii. Alumni
  - j. Presentation of IFSA-IUFRO Joint Position
10. Approval of IFSA Annual Report 2016-2017
  11. Approval of the financial report from the last (2016) calendar year
  12. Approval of the financial report from the last IFSA year 2016-2017
  13. Presentation of the budget for the IFSA year 2017-2018
  14. Explanation of procedures for statutes, decrees and by-laws amendments
  15. First call for candidature for IFSS 2019 and explanation of the procedure
  16. First call for candidature for Interim 2017-2018 host
  17. First call for candidature of IFSA Officials
  18. Closure of the 1st Plenary Session



## Minutes of the 1st Plenary Session

**CHAIRPERSON**

**Jesse Mahoney (Australia)**

**ASSISTANT CHAIRPERSON**

**Isabel Engel (Germany)**

**MINUTES KEEPERS**

**Janice Burns (Austria)**

**Alexandre Veilleux (Canada)**

**ELECTION COMMITTEE**

**Félix Poulin (Canada)**

**Christopher August (South Africa)**

**Frederick Wollborn (Germany)**

**VENUE**

Nelson Mandel Metropolitan University, George  
Campus, Madiba Drive, George, 6529

**DATE AND TIME**

July 4<sup>th</sup>, 2017

Opened: 09:11

Closed: 16:10



## **1st Plenary Session**

**Tuesday, 4 July 2017. 09:11-16:10 (Nelson Mandela Metropolitan University, George Campus, Madiba Drive, George, 6529)**

### **1. Opening of 28th General Assembly (GA)**

At 09:11 Jesse Mahoney (Australia), IFSA President 2015/2016, opened the 28th General Assembly (hereafter GA) of the International Forestry Student Association (hereafter IFSA), and the first plenary session of this GA.

### **2. Admission or exclusion of guests, press or broadcasting media**

There was a motion for all non-IFSA members present, including Ethan Lin (China- Taipei), Jakub Sokolowski (Poland), Jiri Novak (LC Brno), Amos Amanubo (Uganda), to be approved as guests. Motion carried.

### **3. Appointment of the Board of Assembly (BoA)**

Charlotte Ross-Harris (Australia) moved to appoint the Board of Assembly, including:

- a. the Chairperson  
Jesse Mahoney (Australia);
- b. the Chairperson's assistant  
Isabel Engel (Germany); and
- c. the Keepers of the Minutes  
Janice Burns (Austria) and Alexandre Veilleux (Canada).

Helinä Poutamo (Finland) seconded. Motion carried.

### **4. Appointment of election committee (EC)**

Charlotte Ross-Harris (Australia) moved to appoint Félix Poulin (Canada), Christopher August (South Africa), and Frederick Wollborn (Germany), to the election committee. Dolores Pavlovic (Serbia) seconded. Motion carried.

### **5. Announcement of the number of votes present and entitled to vote**

The election committee counted 44 votes present and entitled to vote. Jesse Mahoney (Australia) confirmed that quorum was met and the GA was eligible to vote.

### **6. Explanation of different decision making procedures**

Jesse Mahoney (Australia) explained the process for decision-making during the GA, including the proposing-seconding system, the votes system, and the different cases in which these have to be used.

### **7. Explanation and approval of the agenda of 27th General Assembly and 1<sup>st</sup> Plenary Session**

Jesse Mahoney (Australia) presented the Agenda of the 28<sup>th</sup>.

Khalil Walji (Canada) motioned to accept the agenda for the 28th GA. Maximilian Schubert (Germany) seconded. Motion carried.

#### **8. Approval of the minutes of the 27th GA held in the Germany and Austria**

Mats de Boer (Netherlands) moved to approve the minutes of the 27<sup>th</sup> GA, which was held in the Austria and Germany. Larissa Salomone (Italy) seconded. Motion carried.

#### **9. Reports for the year 2016-2017 and quick presentations of the positions**

##### a. Presentation of report from Executive Secretary

The GA watched a video presentation from Alexander Pinkwart (Germany).

##### b. Presentation of report from Treasurer

Alexandre Veilleux (Canada), Treasurer 2016-2017, presented.

##### c. Presentation of the Council's note of the annual report and the financial report

Salina Abraham (Netherlands), council member January-July 2017, presented.

##### d. Presentation of reports from IFSA Commissions

###### i. Communication Commission

Jesse Mahoney (Australia) presented on behalf of Marko Kelember (Serbia).

###### Web Sub-Commission

Kristjan Sepp (Estonia) presented.

###### Social Media Sub-Commission

Helinä Poutamo (Finland) presented.

###### Marketing Sub-Commission

The GA watched a video presentation from Garry Dacasin (Philippines).

###### Publications Sub-Commission

The GA watched a video presentation from Meike Siegner (Canada).

###### ii. International Processes Commission

Maximilian Schubert (Germany) presented.

###### Forest Europe Sub-Commission

A letter from Joost de Koning (Denmark) was read aloud to the GA.

###### UNFF Sub-Commission

Salina Abraham (Netherlands) presented. Highlighted the major inputs of IFSA to United Nations strategic plan for forests, 2017-2030.

###### UNFCCC Sub-Commission

Charlotte Ross-Harris (Australia) presented.

UN CBD Sub-Commission

A letter from Irma Verastegui (Peru) was read aloud to the GA.

iii. Forestry Education Commission

Sarah Sansa presented the tasks of the head of commission for Forestry Education 2016-2017 on behalf of Gabrielle Schittecatte (Belgium).

Joint IFSA-IUFRO Task Force on Forest Education

Janice Burns (Austria) presented the activities of the JTF.

iv. Fundraising Commission

Alexandre Veilleux (Canada) presented.

v. Professional Development Commission

The GA watched a video from Paula Sarigumba (Philippines).

Cultural Competencies Sub-Commission

Vicky Tremblay (Canada) presented.

vi. IUFRO 125<sup>th</sup> Anniversary commission

The GA watched a video from Dylan Goff (Austria).

e. Presentation of report from Council

Sarah Sansa (Ghana) and Salina Abraham (Netherlands) presented the report from Council. Details are available in the IFSA Annual Report 2016-2017.

i. Adoption of new members approved by Council 2016-2017

Ten new ordinary members were approved by council in the 2016-2017 IFSA year.

ii. Information on expelled members in 2016-2017

Three ordinary members and four associate members were expelled.

f. Presentation of report from President

Jesse Mahoney (Australia) presented. Details are available in the Annual Report.

g. Presentation of report from Vice President

Isabel Engel (Germany) presented.

h. Presentations from Regional Representatives

RRs presented the tasks, successes and challenges of their position during the 2016-2017 IFSA year.

i. Asia-Pacific





Veronica Wing-Tuen (China – Taipei) presented.

ii. Northern Africa

Bizmark Dzineku (Ghana) presented.

iii. Southern Africa

Kopano Khwene (South Africa) presented.

iv. Northern America

Félix Poulin (Canada) presented.

v. Latin America

A letter from the Latin American regional representatives was read aloud to the GA.

vi. Northern Europe

Kristjan Täll (Estonia) presented.

vii. Southern Europe

Sarah Sansa (Ghana) presented on behalf of Damiano Cilio (Italy) and Eva Weiss (Germany).

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*There was a break from 12:12-14:46.*

*After the break, the election committee counted 44 votes present and entitled to vote.*

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i. Presentations from Liaison Officers

LOs presented the tasks, successes and challenges of their position during the 2016-2017 IFSA year.

i. IUFRO

Lisa Prior (Germany) presented.

ii. FAO

Khalil Walji (Canada) presented.

iii. CFA

Xavier Noël-Monastesse (Canada) presented.

iv. CIFOR

The GA watched a video presentation from Meilani Susilo (Indonesia).

v. ITTO

Alice Semnoun (Canada) presented.

vi. EFI

No report submitted.

vii. IFISO

Dolores Pavlovic (Serbia) presented.

viii. Alumni

The GA watched a video presentation from Ivy Lin (China – Taipei).

j. Presentation of IFSA-IUFRO Joint Position

Janice Burns (Austria) presented the tasks of the IFSA-IUFRO Joint Position for the 2016-2017 IFSA year.

**10. Approval of IFSA Annual Report 2016-2017**

Dolores Pavlovic (Serbia) moved to approve. Xavier Noël-Monastesse (Canada) seconded. Motion carried.

**11. Approval of the financial report from the last (2016) calendar year**

Alexandre Veilleux (Canada) presented the report. Kristjan Täll (Estonia) moved to approve. George Dennison (United Kingdom) seconded. Motion carried.

**12. Approval of the financial report from the last IFSA year 2016-2017**

Alexandre Veilleux (Canada) presented the report. Charlotte Ross-Harris (Australia) moved to approve. Emma Roberts (Canada) seconded. Motion carried.

**13. Presentation of the budget for the IFSA year 2017-2018**

Alexandre Veilleux (Canada) presented the proposal. Mats de Boer (Netherlands) moved to approve the budget for the IFSA year 2017-2018. Darja Salonen (Finland) seconded. Motion carried.

**14. Explanation of procedures for statutes, decrees and by-laws amendments**

Salina Abraham (Netherlands) explained the procedures.

**15. First call for candidature for IFSS 2019 and explanation of the procedure**

No nominations were made.

**16. First call for candidature for Interim 2017-2018 host**

Vicky Tremblay (Canada) nominated LC Laval (Canada) as host.

**17. First call for candidature of IFSA Officials**

Mats de Boer (Netherlands) nominated Kristian Täll (Estonia) for Treasurer. He accepted.

Charlotte Ross-Harris (Australia) nominated Salina Abraham (Netherlands) for President. She accepted.

Noncedo Ngubane (South Africa) nominated Kopano Khwene (South Africa) for President.

Lisa Prior, Helinä Poutamo (Finland) for Council. She accepted.



Tatenda Mapeto (South Africa) nominated Sarah Sansa (Ghana) for Council. She accepted.

Xavier Noël-Monastesse (Canada) nominated Alice Semnoun (Canada) for LO ITTO. She accepted.

Noncedo Ngubane (South Africa) nominated Songezo Mlozana (South Africa) for LO IUFRO. He accepted.

Bizmark Dzineku (Ghana) nominated Samuel Agyemang Tutu (Ghana) for LO IUFRO. He accepted.

Niclas Hoegel (Germany) nominated Konstatin Schwarz (Germany) for LO IUFRO. He accepted.

Vicky Tremblay (Canada) nominated Dolores Pavlovic (Serbia) for Vice President. She accepted.

Xavier Noël-Monastesse (Canada) nominated Khalil Walji (Canada) for LO FAO. He accepted.

Darja Salonen (Finland) nominated Lisa Prior (Germany) for Executive Secretary. She accepted.

Xavier Noël-Monastesse (Canada) nominated Alexandre Veilleux (Canada) for Treasurer. He declined.

Dolores Pavlovic (Serbia) nominated Junaid Peters (South Africa) for LO IFISO. He accepted.

Maximilian Schubert (Germany) nominated Niclas Hoegel (Germany) for LO Alumni. He accepted.

### **18. Closure of the 1st Plenary Session**

Jesse Mahoney (Australia) closed the first plenary session at 16:10.



## **Agenda of the 2<sup>nd</sup> Plenary Session**

**Wednesday, 5 July 2017. 16:30-18:30 (Nelson Mandela Metropolitan University, George Campus, Madiba Drive, George, 6529)**

1. Opening of the 2<sup>nd</sup> Plenary Session
2. Announcement of the number of votes present and entitled to vote
3. Explanation and approval of the agenda of the 2<sup>nd</sup> Plenary Session
4. Approval of budget for the IFSA year 2017-2018
5. Second call for candidature for IFSS 2019
6. Second call for candidature for IFSA Officials
  - a. Proposal for new position – Liaison Officer to Youth in Landscape Initiative
7. Presentation by the Organizing Committee of the IFSS 2018 in Mexico
8. Introduction on the appointment of honorary and consulting members
9. Introduction to proposal for future IFSA Strategy
10. Changes in statutes, decrees, and by-laws
  - a. Explanation of change procedures in statutes, decrees, and by-laws
  - b. Presentation and approval of proposed changes in statutes, decrees, and by-laws
    - i. Statutes
    - ii. Decrees
    - iii. By-laws
11. Closure of the 2<sup>nd</sup> Plenary Session



## Minutes of the 2<sup>nd</sup> Plenary Session

**CHAIRPERSON**

**Jesse Mahoney (Australia)**

**ASSISTANT CHAIRPERSON**

**Isabel Engel (Germany)**

**MINUTES KEEPERS**

**Janice Burns (Austria)**

**Alexandre Veilleux (Canada)**

**ELECTION COMMITTEE**

**Félix Poulin (Canada)**

**Christopher August (South Africa)**

**Frederick Wollborn (Germany)**

**VENUE**

Nelson Mandel Metropolitan University, George  
Campus, Madiba Drive, George, 6529

**DATE AND TIME**

July 5<sup>th</sup>, 2017

Opened: 16:34

Closed: 18:25



## **2<sup>nd</sup> Plenary Session**

**Wednesday, 5 July 2017. 16:30-18:30 (Nelson Mandela Metropolitan University, George Campus, Madiba Drive, George, 6529)**

### **1. Opening of the 2<sup>nd</sup> Plenary Session**

Jesse Mahoney (Australia), IFSA President 2016-2017 and Chairperson of the 28th GA opened the second plenary session at 16:34.

### **2. Announcement of the number of votes present and entitled to vote**

The election committee counted 45 votes present and entitled to vote. Jesse Mahoney (Australia) confirmed that the quorum was met and that the GA was eligible to vote.

### **3. Explanation and approval of the agenda of the 2<sup>nd</sup> Plenary Session**

Félix Poulin (Canada) moved to approve the agenda. Beza Akbari (Iran) seconded. Motion carried.

### **4. Approval of budget for the IFSA year 2017-2018**

Helinä Poutamo (Finland) moved to approve. Dolores Pavlovic (Serbia) seconded. Motion carried.

### **5. Second call for candidature for IFSS 2019**

Jesse Mahoney (Australia) opened the second call for candidature for IFSS 2019.

Niclas Hoegel (Germany) nominated LC FESS (Australia) to host IFSS 2019. Clare Duck (Australia) declined the nomination.

Maximilian Schubert (Germany) moved to add a third call to the agenda at the start of the 3rd plenary. Lauri Lahtenmaki (Finland) seconded. Motion carried.

The call was closed.

### **6. Second call for candidature for IFSA Officials**

#### **a. Proposal for a new position – Liaison Officer to Youth in Landscapes Initiative**

A proposal was presented to create a new LO position for YIL due to the large workload in this. Max Schubert (German) moved to approve the proposal. Krystal Lemhouse (United States) seconded. Motion carried.

The second call for candidature for IFSA Officials was opened.

Lisa Prior (Germany) nominated Darya Salonen (Finland) for LO EFI. She accepted.

Dolores Pavlovic (Serbia) nominated Frederick Wollborn (Germany) for LO Alumni. He accepted.

Isabel Engel (Germany) presented the following list of candidates who nominated themselves for Officials positions in writing:



- David Ayoola Shonowo (LCUFSA, Nigeria) for Council
- Silvia Abruscata (LC DK, Denmark) for LO EFI
- Lena Wibbelt (LC Freiburg, Germany) for Executive Secretary
- Alexander Pinkwart (LC Freiburg, Germany) for LO EFI
- Max Kromholz (LC Tharandt, Germany) for LO FAO
- Kevin Yeonwoong Choi (CC SNU, Republic of Korea) for LO ITTO
- Jan Joseph Dida (LC UPLB, Philippines) for Vice President
- Adetula Olaoluwa (LC FUTA, Nigeria) for LO CIFOR
- Desmond Teh Chen Chuan (LC NTUFSA, China-Taipei) for LO CIFOR

Kopano Khewene (South Africa) accepted his nomination to run for President.

The call was closed.

#### **7. Presentation by the Organizing Committee of the IFSS 2018 in Mexico**

Khalil Walji (Canada) moved to revisit this agenda point in the 3rd plenary, when representatives from Mexico are present. Veronica Leung (China-Taipei) seconded. Motion carried.

#### **8. Introduction on the appointment of honorary and consulting members**

Salina Abraham (Netherlands) described the process for appointing consulting members (refer to statutes 7.5), and honorary members (refer to statutes 7.7).

#### **9. Introduction to proposal for future IFSA Strategy**

Jesse Mahoney (Australia) presented. A new IFSA strategy is being developed and is expected to be launched in 2018.

#### **10. Changes in statutes, decrees, and by-laws**

Salina Abraham (Netherlands) explained that a review committee was established in January 2017 to simplify IFSA's statutes and they developed a draft that is 60% shorter than the current version. Tentative timeline includes establishment of a Task Force in August 2017, to propose revisions to the statutes, decrees, and bylaws by autumn 2017. First draft to be presented to membership 1 Nov 2017. Consultation and review of first draft until 31 December 2017. Presentation of second draft to membership February 2018. Consultation and review of second draft until 30 April 2018. The simplified statutes are to be proposed at IFSS 2018.

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*Break 17:10-17:48*

*After the break the election committee counted 45 votes present and entitled to vote.*

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- a. Explanation of change procedures in statutes, decrees, and by-laws



Salina Abraham (Netherlands) explained the proposing and seconding procedure. Proposed, objections, seconded, approved. 75% required for change.

- b. Presentation and approval of proposed changes in statutes, decrees, and by-laws
  - i. Statutes

#### CHANGES TO THE STATUTES

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Salina Abraham (Netherlands) suggested that the GA change Article 12.9 of the Statutes as follows:

*(12.9) Decisions of the GA have to be recorded in the minutes. The minutes have to be signed by the Chairperson and the Keeper of the minutes. They have to name the place and time of Assembly, the Chairperson, Assistant and Keeper of minutes, numbers of members present and enabled to vote, agenda, decisions and the decision-making process. ~~In case of alteration of the Statutes the detailed text must be recorded.~~ The minutes are presented to the following GA.*

→ *(12.9) Decisions of the GA have to be recorded in the minutes. The minutes have to be signed by the Chairperson and the Keeper of the minutes. They have to name the place and time of Assembly, the Chairperson, Assistant and Keeper of minutes, numbers of members present and enabled to vote, agenda, decisions and the decision-making process. The minutes are presented to the following GA.*

Bezhad Akbari (Iran) proposed the approval of this change. No objections. Darja Salonen (Finland) seconded the proposal. **The Article was changed.**

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Salina Abraham (Netherlands) suggested that the GA change Article 14.1 of the Statutes as follows:

*(14.1) The Direction consists of the President, the Vice-President, the Treasurer and the Executive Secretary. The Association is legally represented, judicially and extra-judicially, ~~always by two members of the Direction together.~~*

→ ***(14.1) The Direction consists of the President, the Vice-President, the Treasurer and the Executive Secretary. The Association is legally represented, judicially and extra-judicially, by the Executive Secretary. The Executive Secretary is bound by the Board and may not make decisions, judicially and extra-judicially, without approval of the Board.***



Mats de Boer (Netherlands) proposed the approval of this change. No objections. Vicky Tremblay (Canada) seconded the proposal. **The Article was changed.**

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Salina Abraham (Netherlands) suggested that the GA add Articles 19.5 and 19.6 to the Statutes as follows:

→ ***(19.5) Information about the position has to be communicated to all members of IFSA.***

***(19.6) Should the position holder retire within their term of duty, the Direction will begin an open call for a candidate for the position, which will last for at least one month. This call must be made available to all IFSA members.***

Veronica Leung (China - Taipei) proposed the approval of this change. No objections. Darja Salonen (Finland) seconded the proposal. **The Articles were added.**

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ii. Decrees

*CHANGES TO THE DECREES*

Salina Abraham (Netherlands) suggested that the GA change Article 8 of the Decrees as follows:

**(8.1)**

*Annual membership fees [...]*

*The fees are as follows:*

*(a) An annual membership fee of ~~25~~ Euro for ordinary members from LICs, ~~50~~ Euro for ordinary members for MICs and ~~105~~ Euro for ordinary members from HICs. All LCs are offered their first year of membership for free. Upon a well-founded request the Direction can reduce this fee for individual members.*

*[...]*

**(8.1)**

*Annual membership fees [...]*

*The fees are as follows:*

*(a) An annual membership fee of **30** Euro for ordinary members from LICs, **60** Euro for ordinary members for MICs and **125** Euro for ordinary members from HICs. All LCs are offered their first year of membership for free. Upon a well-founded request the Direction can reduce this fee for individual members.*

*[...]*

Maximilian Schubert (Germany) proposed to change the Article. Kopano Khewene (South Africa) seconded the amendment. Motion carried.

**The Article was changed.**

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iii. By-laws

CHANGES TO THE BY-LAWS

Salina Abraham (Netherlands) suggested that the GA change Chapter 4 of the By-laws as follows:

**4.5 Officials Fund**

a) *The Officials Fund exists to assist the participation Officials in IFSA.*

b) *Money for the Officials Fund can be gathered through sponsorships, grants and donations. Sponsors can be named on IFSA's website on the respective subpage.*

c) *The availability and details of the Officials Fund should be promoted to all IFSA Officials by the IFSA Council. This should be done well in advance (i.e. two months) of major events such as the IFSS.*

d) *The use of the Officials Fund is decided by the Council, ~~with successful applicants~~ chosen based on a letter of motivation and the importance or relevance (and development potential) of the activity. Each applicant can be refunded maximum 50% of the proposed expenses, in order to support as many Officials as possible.*

→ **4.5 Officials Fund**

a) *The Officials Fund exists to assist the participation Officials in IFSA.*

b) *Money for the Officials Fund can be gathered through sponsorships, grants and donations. Sponsors can be named on IFSA's website on the respective subpage.*

c) *The availability and details of the Officials Fund should be promoted to all IFSA Officials by the IFSA Board. This should be done well in advance (i.e. two months) of major events such as the IFSS.*

d) *The use of the Officials Fund is decided by a **three-person selection committee consisting of the Council. Any Councillor who is an applicant to the fund is removed from the selection committee and replaced by a member of the Direction who has not applied for the fund. Applicants are to be** ~~with successful applicants~~ chosen based on a letter of motivation and the importance or relevance (and development potential) of the activity. Each applicant can be refunded maximum 50% of the proposed expenses, in order to support as many Officials as possible.*



Helinä Poutamo (Finland) proposed the approval of the change to Chapter 4, including amendments to 4.5c-d. Maximilian Schubert (Germany) objected. Charlotte Ross-Harris (Australia) proposed a revision. Helinä Poutamo (Finland) seconded the revision. The GA voted on the change of Chapter 4.5c-d of the By-laws.

<i>Number of votes cast</i>	45
<i>Number required for motion to carry</i>	34
<i>Yes received</i>	45
<i>No received</i>	0
<i>Abstained</i>	0

The GA voted unanimously in favour of the change. The motion carried.

**Chapter 4.5c-d of the By-laws was changed.**

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Salina Abraham (Netherlands) suggested that the GA change Chapter 10 of the By-laws as follows:

**(10.1)**

*These By-Laws were approved by the participants of the 2nd Plenary Session of the GA ~~9th of August 2016 at the 44th IFSS in Austria,~~ and they replace the By-laws of IFSA, last changed by the GA the ~~2nd of August 2015 at the 43rd IFSS in the Philippines.~~*

→ **(10.1)**

*These By-Laws were approved by the participants of the 2nd Plenary Session of the GA **on the 5th of July 2017 at the 45th IFSS in South Africa,** and they replace the By-laws of IFSA, last changed by the GA the **9th of August 2016 at the 44th IFSS in Austria.***

Behzad Akbari (Iran) proposed the approval of the change to Chapter 10. Arttu Huhtanen (Finland) seconded the change. **Chapter 10 of the By-laws was changed.**

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Helinä Poutamo (Finland) proposed to accept ALL previously made changes to IFSA Statutes, Decrees and By-laws. No objections. Vicky Tremblay (Canada) seconded the proposal.

## 11. Closure of the 2<sup>nd</sup> Plenary Session

Jesse Mahoney (Australia) closed the 2<sup>nd</sup> plenary session at 18:25.



## **Agenda of the 3<sup>rd</sup> Plenary Session**

**Saturday, 8 July 2017. 15:00-18:00 (Steve Biko Centre, William's, 2429 Mbeka St, King William's Town, 5601, South Africa; The Manderson Hotel and Conference Centre, Elizabeth Drive, Stutterheim, 4930, South Africa; Durban University of Technology Indumiso Campus, F. J. Sithole Road, 3201 Edendale CC, Pietermaritzburg, KwaZulu-Natal, South Africa)**

1. Opening of the 3<sup>rd</sup> Plenary Session
2. Announcement of the number of votes present and entitled to vote
3. Explanation and approval of the Agenda of the 3<sup>rd</sup> Plenary Session
4. Third call for candidature for IFSA Officials
5. Third and final call for candidature for IFSS 2019 host
6. Vetting of Board Candidates
  - a. Vetting of Direction Candidates
    - i. President candidate(s)
    - ii. Vice President candidate(s)
    - iii. Treasurer candidate(s)
    - iv. Executive Secretary candidate(s)
  - b. Vetting of Council candidate(s)
7. Vetting Liaison Officer candidate(s)
  - a. IUFRO
  - b. FAO
  - c. CFA
  - d. CIFOR
  - e. ITTO
  - f. EFI
  - g. IFISO
  - h. Alumni
8. Presentation of the Master Folder
9. Overview of IFSA World mailing list
10. Second call for candidature for Interim 2017-2018 host
11. Presentation of IFSS 2018 OC
12. Presentation of the candidatures for host country of the IFSS 2019
13. Closure of the 3<sup>rd</sup> Plenary Session



## Minutes of the 3<sup>rd</sup> Plenary Session

### CHAIRPERSON

**Jesse Mahoney (Australia)**

### ASSISTANT CHAIRPERSON

**Isabel Engel (Germany)**

### MINUTES KEEPERS

**Janice Burns (Austria)**

**Alexandre Veilleux (Canada)**

### ELECTION COMMITTEE

**Félix Poulin (Canada)**

**Christopher August (South Africa)**

**Frederick Wollborn (Germany)**

### VENUE

Steve Biko Centre, William's, 2429 Mbeka St, King  
William's Town, 5601, South Africa;  
The Manderson Hotel and Conference Centre,  
Elizabeth Drive, Stutterheim, 4930, South Africa;  
Durban University of Technology Indumiso Campus,  
F. J. Sithole Road, 3201 Edendale CC,  
Pietermaritzburg, KwaZulu-Natal, South Africa

### DATE AND TIME

July 8<sup>th</sup> and 9<sup>th</sup>, 2017

Opened: 15:15

Closed: 18:08



### **3<sup>rd</sup> Plenary Session**

**Saturday, 8 July 2017, 15:00-18:00 (Steve Biko Centre, William's, 2429 Mbeka St, King William's Town, 5601, South Africa; The Manderson Hotel and Conference Centre, Elizabeth Drive, Stutterheim, 4930, South Africa; Durban University of Technology Indumiso Campus, F. J. Sithole Road, 3201 Edendale CC, Pietermaritzburg, KwaZulu-Natal, South Africa)**

#### **1. Opening of the 3<sup>rd</sup> Plenary Session**

Jesse Mahoney (Australia) opened the third plenary session at 15:15

#### **2. Announcement of the number of votes present and entitled to vote**

The election committee counted 46 votes present and entitled to vote.

#### **3. Explanation and approval of the Agenda of the 3<sup>rd</sup> Plenary Session**

The agenda of the 3<sup>rd</sup> plenary session was explained, including the following additions:

- a third and final call for IFSS 2019 host;
- presentation by the IFSS 2018 OC; and,
- an overview of IFSA World mailing list.

Maximilian Schubert (Germany) moved to accept the agenda. Charlotte Ross-Harris (Australia) seconded. Motion carried.

#### **4. Third call for candidature for IFSA Officials**

The Chairperson opened the call.

Carly Anne Barquilla (Philippines) nominated Maximilian Schubert (Germany) for Council. He accepted.

Khalil Walji (Canada) nominated Emma Roberts (Canada) for LO CFA. She accepted.

Jilian Bathan (Philippines) nominated Serena Phenomenon (Indonesia) for LO CIFOR. She accepted.

Vicky Tremblay (Canada) nominated Thomas McDade (United States) for LO Alumni. He accepted.

The call was closed.

#### **5. Third and final call for candidature for IFSS 2019 host**

The call was opened.

Jesse Mahoney (Australia) nominated LC Estonian Forestry Students' Association to host IFSS 2019. Marek Uri (Estonia), Martin Tammejuur (Estonia), Kristjan Sepp (Estonia) and Kristjan Täll (Estonia) accepted the nomination on behalf of their association.

The call was closed.

#### **6. Vetting of Board Candidates**

##### **a. Vetting of Direction Candidates**



Jesse Mahoney (Australia) explained the vetting process and that voting would take place at the next plenary session.

i. President candidate(s)

**Salina Abraham (Netherlands)** presented her vetting speech and responded to questions.

**Kopano Khwene (South Africa)** presented his vetting speech and responded to questions.

ii. Vice President candidate(s)

**Dolores Pavlovic (Serbia)** presented and responded to questions.

**Jan Joseph Dida (Philippines)** submitted a video presentation, which was played. Questions were collected and sent to him by e-mail.

iii. Treasurer candidate(s)

**Kristjan Täll (Estonia)** presented and responded to questions.

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*Break from 17:00-20:22*

*The meeting was resumed at the Manderson Hotel and Conference Centre, Elizabeth Drive,  
Stutterheim, 4930, South Africa*

*The election committee counted 46 votes present after the break.*

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iv. Executive Secretary candidate(s)

**Lisa Prior (Germany)** presented and responded to questions.

**Lena Wibbelt (Germany)** sent a letter which was read aloud to the GA by Jesse Mahoney (Australia). Questions were sent to Lena by e-mail.

b. Vetting of Council candidate(s)

There were four candidates for Council, three of which were present. In addition to responding to questions from the GA, all candidates also responded to standard questions from the outgoing Board, submitted in writing by Natalia Cisneros (Peru).

**Sarah Sansa (Ghana)** presented herself and responded to questions.

**Helinä Poutamo (Finland)** presented himself and responded to questions.

**Maximilian Schubert (Germany)** presented himself and responded to questions.

**David Ayoola Shonowo (Nigeria)** had submitted a video application, which could not be played due to technical difficulties. The video was scheduled to be played at the next venue.

The candidature was closed.

7. **Vetting Liaison Officer candidate(s)**

a. IFISO

**Junaid Peters (South Africa)** presented himself and responded to questions.

*Minutes of the 28th General Assembly, South Africa, 2017*

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*The meeting was paused at 21:20 on July 8<sup>th</sup> and resumed at 13:52 on July 9<sup>th</sup>, 2017 at Durban University of Technology Indumiso Campus, F. J. Sithole Road, 3201 Edendale CC, Pietermaritzburg, KwaZulu-Natal, South Africa*

*The election committee counted 45 votes present after the pause.*

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The chairperson opened the session and revisited Agenda point 6b, vetting of council, since the GA was unable to see the video of David Ayoola Shonowo (Nigeria) earlier due to technical difficulties. Council candidates left the room and the video was played. Jesse Mahoney (Australia) read the letter submitted by David Ayoola Shonowo (Nigeria). The candidate was sent questions by e-mail.

Kristjan Sepp (Estonia) moved to create an additional opportunity to ask questions as part of the vetting process of the council candidates due to the disruption in the program and venues of the GA. The GA voted: 28 yes, 12 no, and 5 abstentions. The motion carried.

No additional questions were asked of Sarah Sansa (Ghana) or Helinä Poutamo (Finland).

Maximilian Schubert (Germany) responded to additional questions from the floor.

Vetting of council candidates was concluded.

b. IUFRO

**Songezo Mlozana (South Africa)** presented himself and responded to questions.

**Samuel Agyemang Tutu (Ghana)** presented himself and responded to questions.

**Konstantin Schwarz (Germany)** presented himself and responded to questions.

c. FAO

**Khalil Walji (Canada)** presented himself and responded to questions.

**Max Kromholz (Germany)** submitted a video, which was played for the GA. Questions were sent to the candidate via email.

d. CFA

**Emma Roberts (Canada)** presented herself and responded to questions.

e. CIFOR

**Adetula Olaoluwa (Nigeria)** sent a video, which was played for the GA. Questions were sent to the candidate via email.

**Desmond Teh Chen Chuan (China-Taipei)** sent a video, which was played for the GA. Questions were sent to the candidate via email.

**Serena Phenomenon (Indonesia)** presented herself and responded to questions.



f. ITTO

**Alice Semnoun (Canada)** presented herself and responded to questions.

**Kevin Yeonwoong Choi (Republic of Korea)** sent a video, which was played for the GA. Questions were sent to the candidate via email.

g. EFI

**Darja Salonen (Finland)** presented herself and responded to questions.

**Silvia Abruscata (Denmark)** sent a video, which was played for the GA. Questions were sent to the candidate via email.

**Alexander Pinkwart (Germany)** sent a video, which was played for the GA. Questions were sent to the candidate via email.

h. Alumni

**Niclas Hoegel (Germany)** presented himself and responded to questions.

**Frederick Wollborn (Germany)** presented himself and responded to questions.

**Thomas McDade (United States)** presented himself and responded to questions.

i. YIL

As job description still required development, the selection process passed to an open call.

There were no further questions on the vetting process or voting procedures.

**8. Presentation of the Master Folder**

Janice Burns (Austria), IFSA-IUFRO Joint Position, presented the Master Folder as a source of information (membership, official contact information, calendar of events, delegation and meeting reports) for IFSA Officials. She encouraged participants to use and contribute to the Master folder.

**9. Overview of IFSA World mailing list**

Janice Burns (Austria) explained that the IFSA World mailing list is used to advertise IFSA events, delegations, open calls, courses, internship and scholarship opportunities. She



encouraged representatives to tell their LC members about the mailing list and explained how to subscribe (<http://www.ifsa.net/about/participate/>).

#### **10. Second call for candidature for Interim 2017-2018 host**

Kristjan Täll (Estonia) nominated MEOL Forestry Students (Finland). Arttu Huhtanen (Finland) accepted.

Bezhad Akbari (Iran) nominated his LC, IFSA LC Tehran (Iran).

Isabel Engel (Germany) nominated LC BOKU (Austria). Janice Burns (Austria) accepted the proposal on behalf of LC BOKU.

Maximilian Schubert (Germany) moved to go to an open call for hosting interim 2018, with the IFSA Board selecting the host by September 1<sup>st</sup>, 2017. Xavier Noël-Monastesse (Canada) objected so that the GA could vote on the motion. There were 27 votes in favour of the motion, 17 votes against, and two abstentions. The motion carried.

#### **11. Presentation of IFSS 2018 OC**

Luis Eduardo Sanchez Chavez (Mexico) and Maria Concepcion Cruz Tellez (Mexico) presented on behalf of LC CHAUPEA, Univeridad Autonoma Chapingo. A video from the OC was played.

Date: 24 July – 7 August, 2018

Participation fee: similar to that of IFSS 2017, advance payment only, payable via bank transfer or PayPal. The OC will not provide funding for participants travel costs. A recommendation was made to have the application deadline earlier so that students have sufficient time to apply for visas.

The OC plans to host 200 people including non-IFSA forestry students from Latin America to expose them to IFSA and provide motivation for them to join.

##### Transportation

The budget for transportation is 4700 EUR. There was a discussion as to whether this estimate was realistic, or too low. The OC representatives commented that they used figures from the organisation of a national congress in 2016 to as the basis for their estimate and believed that the estimate was realistic; however, they will double check. They clarified that most travel times in the tour program are 2-4 hours in duration.

##### Accommodation

The OC aims to provide tents for camping; however, they will inform participants once a decision is made.



### Program

The first days will be at Chapingos Autonomous University, during those days there will be academic and cultural activities such as conferences, workshops, and visits to Mexico City and archaeological sites. Followed by: camping at an experimental forest station of Chapingo Autonomous University that has coniferous forests and is located near volcanoes; tours in commercial and community forestry Xalapa, Veracruz; visit to the botanical garden of Helia Bravo, a unique place that is considered a tropical desert since it has tropical and desert plants; visit Oaxaca; visit Xico mountains, waterfalls, and coffee plantations with unique forest management run by the local community; visit an archaeological site; and then finish IFSS in Mexico City. A logistics document has been prepared.

The OC acknowledged the importance of IFSA business in the IFSS program and agreed to consider this during the development of their schedule, particularly planning IFSA plenary sessions in the daytime. There is a possibility to have a pre-symposium tour near Mexico City and Chapingo Autonomous University. It will be possible to visit a rainforest. It will not be possible to visit the Cenotes caves during the program since they are located too far away.

### Sponsorship

The OC is working with local officials in forestry and have not yet confirmed sponsorship.

### Safety

The route is through one of the safest regions in Mexico and normal safety precautions apply.

### Meals

Representative gastronomy of regions. Vegetarian meals are included in the planning, as well as opportunities to taste local delicacies (food and drink). Halal meals have not yet been considered and will be added to the list for planning.

### Organisation

The OC stated that their greatest challenge was finding additional OC members; however, they currently have 20 active members and a positive outlook.

The IFSS 2017 OC offered to share their experiences and documents, and would like to support the IFSS 2018 OC to make their event as successful as possible. They encouraged IFSA OCs from all events to be forthcoming with their experiences and to share knowledge with future OCs in order to assist each other. They commented that the IFSA Board should provide solutions and advice along with criticism in order to support IFSS hosts.

## 12. Presentation of candidatures for host country of the IFSS 2019

Marek Uri (Estonia), Martin Tammejuur (Estonia), Kristjan Sepp (Estonia) and Kristjan Täll (Estonia) presented the LC Estonian Forestry Students' Association bid to host IFSS 2019.

They explained that Estonia is small country with short travel distances and a good wireless network. The route is not planned yet, but would likely include visits to forests in Southern Estonia, lakes, museums, bird watching, state forest, private forest, and community forest. Estonia is very technologically advanced, e.g. in forest mapping using drones, and this could also be part of the tour. The OC would provide tracking devices and an app showing the route. The budget is estimated at 110-120 000 EUR, assumed to be slightly less expensive than the IFSS 2011 budget of 128 000 EUR in Finland. State and government sponsors have already been contacted and it is anticipated that they will provide sponsorship covering half of the budget. The OC announced that they would like to start an "IFSA Summer Olympics" event including events such as how to change chainsaw chain, chase down a moose, or sauna marathon. Normal safety precautions should be taken in Estonia, and there will be large fit Estonians travelling with the group to provide additional security. The OC would like to make a publication, "Fifty Shades of IFSS". The official mascot is a dog called Penny. Moose meat will likely be served. Program for Alumni will be considered. There will be a toilet and wireless connection in the bus. Participants are subject to entry requirements of the Schengen area, as Estonia is located inside the Schengen zone.

## 13. Closure of the 3<sup>rd</sup> Plenary Session

The chairperson closed the third plenary session at 18:08 on July 9<sup>th</sup>, 2017.



## **Agenda of the 4<sup>th</sup> Plenary Session**

**Tuesday, 11 July 2017. 16:00-20:00 (Durban University of Technology Indumiso Campus, F. J. Sithole Road, 3201 Edendale CC, Pietermaritzburg, KwaZulu-Natal, South Africa)**

1. Opening of the 4<sup>th</sup> Plenary Session
2. Announcement of the number of votes present and entitled to vote
3. Explanation of the agenda of the 4<sup>th</sup> Plenary Session
4. Election of the host LC of IFSS 2019
5. Discharge of the Board
  - a. Discharge of the Direction
  - b. Discharge of the Council
6. Discharge of other Officials
7. Election of the Board
  - a. Election of the Direction
    - i. President
    - ii. Vice President
    - iii. Treasurer
    - iv. Executive Secretary
  - b. Election of the Council
8. Election of Liaison Officers
  - a. IUFRO
  - b. FAO
  - c. CFA
  - d. CIFOR
  - e. ITTO
  - f. EFI
  - g. IFISO
  - h. Alumni
9. Appointment of Regional Representatives
10. Decision on continuation and the establishment of (new) Commissions
11. Appointment of Heads of Commissions and Sub-Commissions
12. Appointment of Consulting Members
13. Appointment of Honorary Members
14. Miscellaneous
15. Election of Interim 2017-2018 host or deferral to open call
16. Closure of the 4<sup>th</sup> Plenary Session



## Minutes of the 4<sup>th</sup> Plenary Session

**CHAIRPERSON**

**Jesse Mahoney (Australia)**

**ASSISTANT CHAIRPERSON**

**Isabel Engel (Germany)**

**MINUTES KEEPERS**

**Janice Burns (Austria)**

**Alexandre Veilleux (Canada)**

**ELECTION COMMITTEE**

**Félix Poulin (Canada)**

**Christopher August (South Africa)**

**Clare Duck (Australia)**

**VENUE**

Durban University of Technology Indumiso Campus,  
F. J. Sithole Road, 3201 Edendale CC,  
Pietermaritzburg, KwaZulu-Natal, South Africa

**DATE AND TIME**

July 11<sup>th</sup> and 12<sup>th</sup>, 2017

Opened: 17:25

Closed: 00:05



## **4<sup>th</sup> Plenary Session**

**Tuesday, 11 July 2017. 16:00-20:00 (Durban University of Technology Indumiso Campus, F. J. Sithole Road, 3201 Edendale CC, Pietermaritzburg, KwaZulu-Natal, South Africa)**

### **1. Opening of the 4<sup>th</sup> Plenary Session**

Jesse Mahoney (Australia) opened the fourth plenary session at 17:25.

### **2. Announcement of the number of votes present and entitled to vote**

Charlotte Ross-Harris (Australia) moved that Frederick Wollborn (Germany) be discharged from the election committee. Lisa Prior (Germany) seconded. Motion carried.

Félix Poulin (Canada) moved that Clare Duck (Australia) be appointed to the election committee. Mats de Boer (Netherlands) seconded. Motion carried.

The election committee counted 48 votes present and entitled to vote. Quorum was met.

### **3. Explanation of the agenda of the 4<sup>th</sup> Plenary Session**

Jesse Mahoney (Australia) explained the agenda of the fourth plenary session, noting that the vote on an interim host country has been replaced with a presentation by interim hosts, and moved to accept the agenda. Maximilian Schubert (Germany) seconded. The agenda was accepted.

### **4. Election of the host LC of IFSS 2019**

The GA voted on the host of IFSS 2019. Results: 41 voted in favour of the Estonian Forestry Students' Association (Estonia) hosting IFSS 2019, 6 voted "No", and 1 abstained.

The vote passed by simple majority and Estonian Forestry Students' Association (Estonia) accepted. IFSS 2019 will be hosted in Estonia.

### **5. Discharge of the Board**

Jesse Mahoney (Australia) thanked the Officials for their contributions to IFSA.

#### **a. Discharge of the Direction**

Maximilian Schubert (Germany) moved to discharge the IFSA Direction 2016/2017. Corrynne Vincent (Canada) seconded. The direction was discharged.

#### **b. Discharge of the Council**

Hana Straus (Slovenia) moved to discharge the IFSA Council 2016/2017. Samuel Agyemang Tutu (Ghana) seconded. The Council was discharged.

### **6. Discharge of other Officials**

Emilie St-Jean (Germany) proposed to discharge the other IFSA Officials 2016/2017. Helinä Poutamo (Finland) seconded. The Officials were discharged.

### **7. Election of the Board**



The voting procedure was clarified and the chairperson responded to procedural questions from LCs.

a. Election of the Direction

i. President

The election committee counted 39 votes for Salina Abraham (Netherlands), 9 votes for Kopano Khwene (South Africa), 0 votes “no”, and 0 abstentions. By a simple majority of votes, Salina Abraham (Netherlands) was elected as IFSA president 2017/2018. Jesse Mahoney asked if Salina Abraham (Netherlands) would accept the nomination. She accepted.

Kopano Khwene (South Africa) nominated himself for Vice President.

ii. Vice President

Kopano Khwene (South Africa) responded to five minutes of questions from the GA.

Jan Joseph Dida (Philippines) responded to vetting questions by video.

The GA voted.

The election committee counted 35 votes for Jan Joseph Dida (Philippines), 6 votes for Dolores Pavlovic (Serbia), 6 votes for Kopano Khwene (South Africa), and 1 abstention. By a simple majority of votes, Jan Joseph Dida (Philippines) was elected as IFSA Vice President 2017/2018. Jan Joseph Dida (Philippines) accepted.

Dolores Pavlovic (Serbia) nominated herself for Council.

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*Break from 18:55 – 20:14*

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*The election committee counted 48 votes present and entitled to vote after the break.*

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Behzad Akbari (Iran) moved that the outcomes of votes be presented in ordinal manner (i.e. 1st, 2nd, 3rd...). Vicky Tremblay (Canada) objected. The GA voted 1 yes, 46 no, 1 abstention. The motion did not carry.

Salina Abraham (Netherlands) moved that the number of votes should be announced before the person walks back into the room. No objections. Darja Salonen (Finland) seconded. Motion carried.

iii. Treasurer

The Election Committee counted 37 votes for Kristjan Täll (Estonia), 8 “no” votes, and 3 abstentions. By a simple majority of votes, Kristjan Täll (Estonia) was elected as IFSA Treasurer 2017/2018. He accepted.

iv. Executive Secretary





Lena Wibbelt (Germany) sent responses to the vetting questions, which were read aloud to the GA.

The Election Committee counted 41 votes for Lisa Prior (Germany), 4 votes for Lena Wibbelt (Germany), 1 “no” vote, and 2 abstentions. Lisa Prior (Germany) was elected as IFSA Executive Secretary 2017/2018. She accepted.

b. Election of the Council

Dolores Pavlovic (Serbia) responded to five minutes of vetting questions.

The GA pre-selected candidates from Southern Europe and Northern Africa, as required by the statutes. The Northern African pre-selection candidates were Sarah Sansa (Ghana) and David Yoola Shonowo (Nigeria). Sarah Sansa (Ghana) was selected to run for council from the Northern African region. The Southern European pre-selection candidates were Dolores Pavlovic (Serbia) and Maximilian Schubert (Germany). Dolores Pavlovic (Serbia) was pre-selected to run for Southern Europe

The election committee counted the following votes:

31 votes for Sarah Sansa (Ghana), 11 “no” votes, and 6 abstentions.

26 votes for Dolores Pavlovic (Serbia), 16 “no” votes, and 6 abstentions.

38 votes for Helinä Poutamo (Finland), 5 “no” votes, and 5 abstentions.

Jesse Mahoney (Australia) asked each candidate if they accepted their position as councillor. All three elected candidates accepted their positions.

**8. Election of Liaison Officers**

a. IUFRO

The Election Committee counted 7 votes for Songezo Mlozana (South Africa), 18 votes for Samuel Agyemang Tutu (Ghana), and 23 votes for Konstantin Schwarz (Germany). By simple majority of votes Konstantin Schwarz (Germany) was elected LO IUFRO 2017/2018. Jesse Mahoney (Australia) asked if he accepted the position. He accepted.

b. FAO

The Election Committee counted 43 votes for Khalil Whalji (Canada), 3 votes for Max Krombholz (Germany), and 2 abstentions. Khalil Whalji (Canada) was elected for the position of LO FAO 2017/2018. Jesse Mahoney (Australia) asked if he accepted the position. He accepted.

c. CFA

The Election Committee counted 38 votes for Emma Roberts (Canada), 2 no votes, and 8 abstentions. By a simple majority of votes, Emma Roberts (Canada) was elected as LO CFA 2017/2018. Jesse Mahoney (Australia) asked if she accepted the position. She accepted.

d. CIFOR



The Election Committee counted 3 votes for Adetula Olaoluwa (Nigeria), 1 votes for Desmond Teh Chen Chuan (China-Taipei), 42 votes for Serena Phenomenon (Indonesia) and 2 abstentions. Jesse Mahoney (Australia) asked if she accepted the position. She accepted.

e. ITTO

The responses to vetting questions were presented.

The Election Committee counted 33 votes for Alice Soulmon (Canada), 13 votes for Kevin Yeonwoong Choi (Republic of Korea), and 2 abstentions. By a simple majority of votes, Alice Soulmon (Canada) was elected as LO ITTO. Jesse Mahoney (Australia) asked if she accepted the position. She accepted.

f. EFI

The responses to vetting questions were played.

The Election Committee counted 21 votes for Alexander Pinkwart (Germany), 14 votes for Silvia Abruscata (Denmark), 12 votes for Darja Salonen (Finland), and 1 abstention. By a simple majority of votes Alexander Pinkwart was elected as LO EFI 2017/2018. Jesse Mahoney (Australia) asked if he accepted the position. He accepted.

g. IFISO

The Election Committee counted 44 votes for Junaid Peters (South Africa), 3 no votes, and 1 abstention. By a simple majority of votes, Junaid Peters (South Africa) was elected as LO IFISO 2017/2018. Jesse Mahoney (Australia) asked if he accepted the position. He accepted.

h. Alumni

The Election Committee counted 32 votes for Niclas Hoegel (Germany), 13 votes for Frederick Wollborn (Germany), and 2 votes for Thomas McDade (United States). By a simple majority of votes Niclas Hoegel (Germany) was elected as LO Alumni 2017/2018. Jesse Mahoney (Australia) asked if he accepted the position. He accepted.

## 9. Appointment of Regional Representatives

### Northern Africa

Passed to an open call.

### Southern Africa

Junaid Peters (South Africa) moved to appoint Noncedo Ngubane (South Africa) and Ullrich Hechter (South Africa) as Regional Representatives for Southern Africa. Motion carried. The candidates accepted the appointment.

### Asia-Pacific



Veronica Leung (China – Taipei) moved to appoint Jin Soo Shin (Republic of Korea) and Caryl Anne Barquilla (Philippines) as Regional Representatives for Asia-Pacific. Motion carried. The candidates accepted the appointment.

#### Northern America

Audrey Tay (United States) moved to appoint Krystal Lemhouse (United States) and Vicky Tremblay (Canada) as the Regional Representatives of the IFSA Northern America region. Motion carried. The candidates accepted the appointment.

#### Latin America

Passed to an open call.

#### Northern Europe

Lisa Prior (Germany) moved to appoint George Dennison (United Kingdom) and Marek Uri (Estonia) as the Regional Representatives of the IFSA Northern Europe region. Motion carried. The candidates accepted the appointment.

#### Southern Europe

Isabel Engel (Germany) moved to appoint Damiano Cilio (Italy) and Lioba Rath (Switzerland) as the Regional Representatives of the IFSA Southern Europe region. Motion carried. The candidates accepted the appointment.

### **10. Decision on continuation and the establishment of (new) Commissions**

Salina Abraham (Netherlands) moved to continue the *International Processes Commission (IPC)* and its Sub-Commissions, *MCPFE*, *UNCBD*, *UNFCCC*, *UNFF*. Mats de Boer (Netherlands) seconded the motion.

Helinä Poutamo (Finland) moved to continue the *Communication Commission*, with four Sub-Commissions, *Web*, *Social Media*, *Design*, and *Publications*. Liz Wass (Canada) seconded the motion. Note that *marketing* was renamed *design*.

Vicky Tremblay (Canada) moved to continue the *Professional Development Commission* and *Cultural Competencies* Sub-Commission. Emma Roberts (Canada) seconded the motion.

Kristjan Täll (Estonia) moved to continue the *Fundraising Commission* and *Fundraising Support* Sub-Commission. Niclas Hoegel (Germany) seconded the motion.

Ash Lehto (United States) moved to continue the *Forest Education Commission*. Darja Salonen (Finland) seconded the motion. Note that the *Joint IUFRO-IFSA Task Force on Forest Education* is a Sub-Commission of the *Forest Education Commission* that was established with a two-year duration at the 26<sup>th</sup> General Assembly in the Philippines. Should the task force be extended for another two-year term, it will remain a Sub-Commission of the *Forest Education Commission*.

### **11. Appointment of Heads of Commissions and Sub-Commissions**



Salina Abraham (Netherlands) moved to appoint Charlotte Ross-Harris (Australia) as Head of IPC. Motion carried. She accepted the appointment.

Charlotte Ross-Harris (Australia) moved to appoint Johannes de Koning (Denmark) as Head of Sub-Commission Forest Europe (MCPFE). Motion carried. He accepted the appointment.

Charlotte Ross-Harris (Australia) moved to appoint Liz Wass (Canada) as Co-Head of UNCBD Sub-Commission and Irma Verastegui (Peru) as Co-Head of UNCBD Sub-Commission, with Irma Verastegui (Peru) continuing as Co-Head of Sub-Commission until IFSS 2018, at which point the position will be fully transferred to Liz Wass (Canada) whose two-year term will finish at IFSS 2019. At IFSS 2019, a single Head of UNCBD Sub-Commission will be appointed for a two-term and thereafter, the position will be appointed biannually so that the appointment is made in alternate years from the biannual CBD COP. Motion carried. The candidates accepted their appointments.

Charlotte Ross-Harris (Australia) moved to appoint Xavier Noël-Monastesse (Canada) as Head of the UNFCCC Sub-Commission. Motion carried. He accepted the appointment.

Charlotte Ross-Harris (Australia) moved to appoint Jesse Mahoney (Australia) as Co-Head of UNFF Sub-Commission for a one-year term (ending at IFSS 2018) and Steffen Dehn (Germany) as Co-Head of UNFF Sub-Commission for a two-year term (ending at IFSS 2019). From IFSS 2018 onwards, one new Co-Head of the UNFF Sub-Commission should be appointed each year at the GA so that there are always two Co-Heads of UNFF Sub-Commission with overlapping terms. Motion carried. Both candidates accepted their appointments.

Helinä Poutamo (Finland) moved to appoint Jiayi Chew (China - Taipei) as Head of the Communication Commission. Motion carried. She accepted.

Helinä Poutamo (Finland) moved to appoint Ya-Hsin Lu (China - Taipei) as Head of the Design Sub-Commission, Kristjan Sepp (Estonia) as Head of the Web Sub-Commission, Jilian Bathan (Philippines) as Head of the Social Media Sub-Commission, and Meike Siegner (Canada) as Head of the Publications Sub-Commission. Motion carried. The candidates accepted their appointments.

Sarah van Bost (Netherlands) moved to appoint Ash Lehto (United States) as Head of the Forest Education Commission. Motion carried. She accepted the appointment.

Kristjan Täll (Estonia) moved to appoint Alexandre Veilleux (Canada) as Head of Fundraising Commission and Matija Nakic (Croatia) as Head of Fundraising Support Sub-Commission. Motion carried. The candidates accepted their appointment.

Vicky Tremblay (Canada) moved to appoint Félix Poulin (Canada) as Head of the Cultural Competencies Sub-Commission. Motion carried. He accepted the appointment.

The following positions will pass to an Open Call:

Head of Professional Development Commission

## 12. Appointment of Consulting Members

Jesse Mahoney (Australia) moved to appoint:

Janice Burns (Austria)  
Isabel Engel (Germany)  
Gabrielle Schittecatte (Belgium)  
Veronica Leung (China – Taipei)  
Lena Lackner (Austria)  
Jonas Geschke (Germany)

Motion carried. Janice, Isabel and Veronica accepted the appointment. Lena, Jonas, and Gabrielle will be asked via e-mail if they accept.

Alexandre Veilleux (Canada) nominated Jesse Mahoney (Australia). Motion carried. Jesse accepted.

Bizmark Dzineku (Ghana) nominated Uyi Asimota (Nigeria) as a consulting member. He was Head of Council 2011/2012. Motion carried. He will be asked via e-mail if he accepts.

Jesse Mahoney (Australia) moved to renew:

Viktor Boström (Sweden)  
Yemi Adeyeye (Denmark)  
Jakob Hörl (Germany)  
Juliette Mouche (France)  
Laerke Heimdal Holm (Denmark)  
Katarina Albrich (Austria)  
Daniel Schraik (Austria)

Motion carried. The consulting members will be asked if they accept the renewal of their term.



### **13. Appointment of Honorary Members**

Bizmark Dzineku (Ghana) nominated Dr. Mercy Derkyi (Ghana) to become an Honorary Member of IFSA owing to her outstanding contributions to the organisation of NARM 2017. Dr. Mercy Derkyi was instrumental in the organisation of NARM 2017, hosted at the University of Energy and Natural Resources in Sunyani, Ghana, May 21st -26th, 2017. She offered great support to the local organising committee and to the Joint IUFRO-IFSA Task Force on Forest Education. Her generosity with time, resources, and knowledge made it possible to host an outstanding NARM, which welcomed 96 participants including representatives from seven countries. She is a researcher and lecturer at the University of Energy and Natural Resources, and is Deputy Coordinator of IUFRO Division 9, Forest Policy and Economics, and Deputy Coordinator of the IUFRO Task Force, Forest Adaptation and Restoration under Global Change. Her support of IFSA has contributed to the strengthening of IFSA in Northern Africa, and expansion of IFSA on the African continent. Janice Burns seconded the proposal. Motion carried.

### **14. Miscellaneous**

There allocation of funds from the Development Fund was discussed. The fund has been actively promoted and disbursed to support members' attendance at IFSA events.

The history of the IFSA exchange program was described, clarifying that it previously existed under the IFSA Exchange Commission but has been gone for several years.

### **15. Election of Interim 2017-2018 host or deferral to open call**

Vicky Tremblay (Canada) proposed that presentations take place later during IFSS 2017. Christopher August (South Africa) seconded. Motion carried.

### **16. Closure of the 4<sup>th</sup> Plenary Session**

Jesse Mahoney (Australia) closed the 4<sup>th</sup> Plenary Session of IFSS 2017 at 00:05 on July 12<sup>th</sup>, 2017.



## **Agenda of the 5<sup>th</sup> Plenary Session**

**Sunday, 16 July 2017. 08:00-09:00 (AFFIES Boys High School, 1 Lynnwood Road, Pretoria, 0002 Pretoria, Gauteng, South Africa)**

1. Opening of the 5<sup>th</sup> Plenary Session
2. Appointment of a new minutes keeper
3. Appointment of a new election committee member
4. Announcement of the number of votes present and entitled to vote
5. Explanation of the agenda of the 5<sup>th</sup> Plenary Session
6. Statement by the incoming Regional Representatives
7. Statement by the incoming Heads of Commissions
8. Statement by the incoming Liaison Officers
9. Statement by the incoming IFSA Board
10. Final call for appointment of consulting members
11. Closure of the 5<sup>th</sup> Plenary Session and the 28<sup>th</sup> IFSA General Assembly



## Minutes of the 5<sup>th</sup> Plenary Session

**CHAIRPERSON**

**Jesse Mahoney (Australia)**

**ASSISTANT CHAIRPERSON**

**Isabel Engel (Germany)**

**MINUTES KEEPERS**

**Salina Abraham (Netherlands)**

**Alexandre Veilleux (Canada)**

**ELECTION COMMITTEE**

**Félix Poulin (Canada)**

**Christopher August (South Africa)**

**Frederick Wollborn (Germany)**

**VENUE**

AFFIES Boys High School, 1 Lynnwood Road,  
Pretoria, 0002 Pretoria, Gauteng, South Africa

**DATE AND TIME**

July 16<sup>th</sup>, 2017

Opened: 08:14

Closed: 08:52





## **5<sup>th</sup> Plenary Session**

**Sunday, 16 July 2017. 08:00-09:00 (AFFIES Boys High School, 1 Lynnwood Road, Pretoria, 0002 Pretoria, Gauteng, South Africa)**

### **1. Opening of the 5<sup>th</sup> Plenary Session**

Jesse Mahoney (Australia), IFSA President 2016-2017 and Chairperson of the 28th GA opened the 5th plenary session at 08:14.

### **2. Appointment of a new minutes keeper**

Vicky Tremblay (Canada) moved to replace Janice Burns (Austria) with Salina Abraham (Netherlands) as keeper of the minutes. Lisa Prior (Germany) seconded.

### **3. Appointment of a new election committee member**

Lisa Prior (Germany) moved to replace election committee member Christopher August (South Africa) with Frederick Wollborn (Germany). Other committee members, Clare Duck (Australia) and Félix Poulin (Canada) remained on committee.

### **4. Announcement of the number of votes present and entitled to vote**

The election committee counted 47 votes present and eligible to vote.

### **5. Explanation of the agenda of the 5<sup>th</sup> Plenary Session**

Jesse Mahoney (Australia) presented the agenda of the 5<sup>th</sup> Plenary Session.

Liz Wass (Canada) moved to add a consulting member agenda point to the agenda. Alex Morin-Bernard (Canada) seconded.

Dolores Pavlovic (Serbia) moved to accept the agenda. Chai Audrey Tay (United States) seconded the motion.

### **6. Statement by the incoming Regional Representatives**

Caryl Anne Barquilla (Philippines), Noncedo Ngubane (South Africa), Ullrich Hechter (South Africa), Krystal Lemhouse (United States), Vicky Tremblay (Canada), George Dennison (United Kingdom), and Marek Uri (Estonia) presented. The RRs stated that their main goals were to host successful regional meetings, to recruit new members, to encourage unity and monthly



coffee hours, to improve communication between LCs and to increase engagement of LCs in regional events.

### **7. Statement by the incoming Heads of Commissions**

Jiayi Chew (China –Taipei), Charlotte Ross-Harris (Australia), Ash Lehto (United States), Alexandre Veilleux (Canada), Matija Nakic (Croatia), and Félix Poulin (Canada) presented. Aims and tasks of commissions are described in Appendix I.

### **8. Statement by the incoming Liaison Officers**

Konstantin Schwarz (Germany), Emma Roberts (Canada), Serena Pynta Phenomenon (Indonesia), Junaid Peters (South Africa), and Niclas Hoegel (Germany) presented. They emphasized the importance of strengthening partnerships, learning and sharing with partners, participating with partners in events, and expressed a desire to increase internship opportunities. LO Alumni expressed interest in expanding the Alumni network, creating a newsletter for alumni, developing an alumni strategy, incorporating alumni in meetings and events, and amending statutes to provide clarity about Alumni membership status.

### **9. Statement by the incoming IFSA Board**

The new IFSA Board including President Salina Abraham (Netherlands), Vice President Jan Joseph Dida (Philippines) *not present*, Treasurer Kristjan Täll (Estonia), Executive Secretary Lisa Prior (Germany), Head of Council Sarah Sansa (Ghana), Statutes Councillor Dolores Pavlovic (Serbia), and Membership Councillor Helinä Poutamo (Finland) was introduced. They presented the goals of the Board as well as their personal goals and roles.

Sarah Sansa (Ghana) will oversee Southern Europe and Northern Africa regions and Forest Education and Fundraising commissions.

Helinä Poutamo (Finland) will oversee Northern Europe, Latin America and Southern Africa regions, and Communication and IUFRO 125<sup>th</sup> Anniversary Congress commissions.

Dolores Pavlovic (Serbia) will oversee Northern America and Asia-Pacific regions and International Processes and Professional Development commissions.

Salina Abraham (Netherlands) presented first priorities of statute revision and IFSA strategy development in a working group including consulting members, and second priorities of increasing cultural competencies implementation at regional meetings and developing regional meeting and IFSS guidelines to provide more support for OCs. She also mentioned engagement of women in UN fora and expansion of activities in Latin America and West Asia.

The Direction added emphasis on collecting membership fees, pursuing funding opportunities with Erasmus+, finding the best candidate to replace Joint Position holder Janice Burns (Austria).

### **10. Final call for appointment of consulting members**



Salina Abraham (Netherlands) moved to reappoint Asemota Uyi (Nigeria) as a consulting member. Lisa Prior (Germany) seconded.

**11. Closure of the 5<sup>th</sup> Plenary Session and the 28<sup>th</sup> IFSA General Assembly**

Jesse Mahoney (Australia) officially closed the 5<sup>th</sup> Plenary Session and the 28th General Assembly of the International Forestry Students' Association at 08:52.



## **APPENDIX I: IFSS 2017 Workshops**

### **Commissions Workshop Outcomes**

#### **Communication Commission**

- The commission oversees the internal and external communications of IFSA, working to coordinate and share content for all stakeholders
  - Development and finalisation of the Communication Strategy
    - Implement completed Communication Strategy
  - Investigate development of the IFSA History Book
  - Oversee and coordinate the work of Heads of sub-commissions

#### **Social Media Sub-Commission**

- To oversee the management of IFSA's interests in the social media space across multiple platforms with support from relevant Officials
  - Manage the IFSA social media channels on Facebook, Twitter, LinkedIn and Instagram including frequently posting new content
  - Respond to public queries on Social media
  - Investigate the implementation of a new video platform
  - Monitor new social media channels to identify need for IFSA engagement

#### **Web Sub-Commission**

- Manage the operation of the website both in a technical capacity and updating content with support from the relevant Officials.
  - Manage the technical operation of the website
  - Update website content with advice from Officials
  - Identify new and innovative ways to update the website
  - Manage the operation of IFSA email accounts and forwarders

#### **Publications Sub-Commission**

- Create the IFSA Tree News monthly online editorial organisation for distribution to the IFSA network
  - Deliver a monthly online editorial
  - Identify new content and new writers
    - Edit content provided by content creators
  - Coordinate the editing and content creators

#### **Design Sub-Commission**

- Develop materials and graphics to support the marketing of IFSA
  - Development of educational and promotional materials for events in collaboration with officials
  - Develop graphics for a range of IFSA users including social media and website
  - Support the development of videos



Commission workshop attendees:

Chew Jia Yi  
Chen Ying An  
Singing Ann Hsieh  
Lu Ya-Hsin  
Caryl Anne Macaraig Barquilla  
Jilian Bathan  
Elaine Huang  
Maria and Luis from Mexico  
Shyam Lopchan  
Anna Jolkkonen  
Bima  
Christopher August  
Kristjan Sepp  
Marek Uri  
Helinä Poutamo  
Jesse Mahoney

## International Processes Commission

This commission aims to engage IFSA members with International Processes that are related to forestry, both through providing opportunities for students to attend different conferences or events, and through relaying information from such events back to the wider IFSA community. This is a unique opportunity for students to experience a high level political stage and to witness the complexities of forming international policies. Currently the IPC is composed of 4 sub-commissions that cover IFSA's relations with the UNFCCC, UNCBD, UNFF and FOREST EUROPE. In addition to this we are always negotiating further relationships and have hence just become an accredited observer organisation to both the UNCCD and UNEP.

An ongoing aim within the IPC is to deepen the experiences that IFSA delegates have at events. This is being addressed by strengthening our links with other youth groups and organisations that are facilitating events and discussions throughout the conferences. Through these networks our delegations are exposed to more elements of the events, especially around youth engagement. Additionally there are opportunities for IFSA members to hold our own workshops or discussions, and contribute to others; as well as make statements.

We also aim to improve our communication of the events we attend with the greater IFSA community. For this we plan to work on a strategy for delegations to communicate their

experiences at events through the various forms of media available to us, with particular focus on the IFSAblog and producing videos.

The IPC has taken on a Commissioner, Max Krombholz, to assist with the work regarding UNEP and the UNEA-3 (United Nations Environment Assembly 3) occurring in December. It will be the first time that IFSA has the opportunity to send some delegates to this event.

### **Sub-Commission for the United Nations Forum on Forests (UNFF)**

Within the sub-commission our major aim is to serve as the focal point for the Major Group (MG) Children and Youth (MGCY) in the United Nations Forum on Forests (UNFF). This involves representing MGCY in the all intersessional activities and each session of the UNFF, and collaborating with each of the other Major Groups (MG). We also seek to ensure that IFSA's views are captured and represented in the MGCY.

We aim to strengthen and develop communication on matters related to the MGCY both within IFSA and other interested stakeholders. This will be achieved through social media (both IFSA and MGCY), IFSA blog and the IFSA website.

The tasks for the two heads of the sub-commission include, but are not limited to, the following:

- Ensure engagement with and attendance at UNFF related events; including attendance by IPC Officials and the organisation of IFSA delegations
  - UNFF13 in May 2018
  - All intersessional events to which Major Groups are invited.
- The development of a work plan for the MGCY (see Fig. 1)
  - This is anticipated to be a work plan for 2017-2020 to set expectations, measure success and support consistency. This will guide the work of MGCY and integrate into the broader work plan and objectives of all MGs
  - The current timeline sets the expectation for a first draft to be finalised in October 2017
  - The sub-commission will then share this plan with other IPC members, relevant international student organisations and members of the UNFF Secretariat for their comments, before it is finalised in November 2017
- Report on developments within the UNFF and the MGCY to all relevant stakeholders including IFSA members and members of other relevant student organisations

### **Sub-Commission for the United Nations Framework Convention on Climate Change (UNFCCC)**

As an accredited YNGO to the UNFCCC, IFSA has an observer statute to this convention. The aim of this sub-commission is to enable IFSA members to attend the two annual meetings of the



UNFCCC - the larger COP and the intermediate Bonn Climate Change Conference, as well as to provide information or opportunities around other relevant climate events or publications.

Concretely this means the following:

- Increasing awareness about events related to climate change among IFSA members through Regional Representatives and the IFSA World mailing list
- Sending a well-prepared delegation of IFSA members to the events and any other pre/post-events (eg. Conference of Youth or Global Landscapes Forum)
- Sharing the experiences and ideas gained by the delegates to the rest of the IFSA members through different forms of social media and the IFSA Blog
- Contributing to discussions and events - contributions range from facilitating workshops to providing panel members or simply participating in working groups and discussions

This year the sub-commission is aiming to further involve our delegations in the processes, to enrich the experience. For this, we are holding a workshop at the COY prior to COP, that hopes to engage IFSA members from around the world even if they are not in attendance. Additionally we aim to improve engagement with the IFSA members at large, utilising social media tools, producing videos and creating surveys.

#### **Sub-Commission for the United Nations Convention on Biological Diversity (UNCBD)**

The UN Convention on Biological Diversity (UN CBD) began at the Earth Summit in Rio de Janeiro in 1992, and became an international treaty for the conservation of biodiversity, the sustainable use of resources and for the equitable sharing of benefits from resources. IFSA acts as an accredited observer NGO to the UNCBD.

Part of the CBD process involves active engagement with youth groups such as IFSA. This provides opportunities for IFSA members to attend conferences, hold side events with other youth groups, share information about the importance of biological diversity and network with professionals and other students.

Our main task for the Sub-commission is to be an active participant in any events possible and potentially host or co-host a side event, which will be made possible by building the relationship between IFSA and other groups such as the Global Youth Biodiversity Network (GYBN). The conference for the UN CBD is held every two years, and ensuring our spots are filled with IFSA members is a high priority. We also aim to spread awareness about the UN CBD itself, and opportunities for students to participate in UN events by posting short videos and blog submissions on social media.

#### **Sub-Commission for FOREST EUROPE (FE)**

The Ministerial Conference on the Protection of Forests in Europe (MCPFE or FOREST EUROPE) is the pan-European voluntary high-level political process for dialogue and cooperation on forest



policies in Europe. Forest Europe develops common strategies for its 47 signatories (46 European countries and the European Union) on how to protect and sustainably manage their forests.

Our aim is to support our partners at FOREST EUROPE in their policy processes, by advising them on matters relating to youth and students. Additionally, we use IFSA's media channels to provide maximum exposure with young people. We help FOREST EUROPE in providing students with knowledge about European forest issues in general, and specifically European forest policy processes.

As the head of this sub-commission, my task is to establish a set of goals for the cooperation between IFSA and FOREST EUROPE with the liaison office (currently in Bratislava). Furthermore, I am regularly in contact with the liaison office about the goings on that might be of interest to students, like internships and conferences. When appropriate I visit any activities in which I deem it important to represent IFSA. As an observatory member to FOREST EUROPE, I comment on the plans from the perspective of the forestry students.

### **Forestry Education Commission.**

The aim of the commission is to raise awareness about the importance of forest education and ensure that forest education is represented in all of IFSA's activities

Tasks include:

- synthesising IFSA's view on forest education using existing information
- Develop a statement for forestry education that all delegations could use (safe message, advertise through IFSA channels, update every 2-3 years together with strategy);
- to encourage educational components in IFSA events (e.g. posters, presentations, workshops, capacity building with concrete examples from students' personal experience, work, or countries) or the engagement of professional partners or expert trainings
- To focus on skill building and knowledge sharing at IFSA internal events
- To get IFSA members talking about forestry/forests/forest education in communities

### **IFSA IUFRO 125th Anniversary Congress Commission (IUFRO 1-2-5)**

The aim of the commission is to organize IFSA participation in the IUFRO 125 Congress held in Freiburg, Germany. Within, the principal tasks are to organize and run events including sub-plenary sessions (and any others); organize the volunteer duties for the event itself; Coordinate and run the IFSA booth; and organize the delegation.





## Professional Development Commission

The Professional Development Commission (PDC) aims to educate and train IFSA Officials and participants and thus give them the skills necessary to further IFSA's interests. This is done by providing trainings at the various IFSA meetings (Interim, Regional Meetings and IFSS). The Head of PDC oversees the Cultural Competencies Sub-Commission, and makes sure the goals of PDC are sufficiently met so that the officials and participants have the opportunity to be trained in their fields of interest.

### Cultural competencies sub commission

This commission aims to increase cultural awareness inside IFSA.

Tasks include:

- Creating a template for Organizing Committees regarding cultural understanding in events
- Providing trainings on cultural understanding

## Fundraising Commission

The Fundraising commission is responsible for searching and obtaining the funds for running IFSA. They should look for funds at big forestry related companies, grants, other associations related with forestry and environment as well as supporting members.

More especially, based on IFSA Strategy, Fundraising Commission with the Treasurer should enhance the action of the Development Fund. If the fundraising commission consists of group of people it is up to Head of Fundraising Commission to delegate work between the commissioners and also to take care that all the work is done. The updating, inviting and accepting of new members into the fundraising commission must be done constantly. Meetings must be held within the fundraising commission to discuss any new projects do be done and to monitor progress of current projects. Keeping in contact with possible sponsors, IFSA 7 and members from other commissions is important.

Being a member of fundraising commission can be a challenging task; however, your work is incomparable, because you are finding opportunities for gaining IFSA's income! Commissioners will have the opportunity to improve their skills in contacting and convincing sponsors and attending fundraising training events.

Tasks:

The Head of the Fundraising Commission works as a motivator and delegates work within the Commission. He / She keeps in constant contact with the commissioners in the work of searching and obtaining funds for the organization. Updating files, letters and trying to find new



ways of sponsorship is part of the job as well as work as a liaison contact between the Local Committees regarding fundraising and how to find money.

The Head of Fundraising Commission must: apply for the Erasmus + KA3 grant, update the Financial Support Prospectus and review the Fundraising Strategy.

Head of Fundraising commission should also be a liaison between all the local committees (LC) of IFSA regarding any financial issues. Any LC can contact the fundraising commission when they require information about fundraising for their LC and introduce them to the fundraising package strategy, but fundraising commission cannot give any money to LCs.

The Head of Fundraising Commission has to coordinate and be informed about all actions of fundraising. The close cooperation and communication with the Treasurer and the Board is essential for the work of the Commission. The Commission should work together with LO Alumni in order to find some new supporting members and update the supporting member letter regularly.

In order to create long term relationships to financial partners we should prefer quality than quantity and put the needs of our partner into the focus.

This is done by a good mixture of creativity and professionalism which allows to get to learn how fundraising works, how to successfully communicate to institutions, and how to develop new innovative fundraising strategies. Especially, based on IFSA Strategy, Fundraising Commission with the Treasurer should enhance the action of the Development Fund.

### **Fundraising Sub-Commission**

The Fundraising Sub-commissioner is responsible for searching new ways to support IFSA. They should look for funds at big forestry related companies, grants, other associations related with forestry and environment as well as supporting members and crowdfunding.

Tasks are to:

- Help IFSA members regarding fundraising and how to find money
- Work closely together with the Head of Fundraising Commission and the Treasurer
- Establish a partnership with an airline company for IFSA members
- Work with LO Alumni in order to find Alumni or former IFSA member that would be willing to support IFSA
- Update the Fundraising Strategy with the help from the Head of Fundraising Commission and the Treasurer



No commissioners were willing to engage

List of workshop participants:

Frederick Wollborn (Germany), Isabel Engel (Germany), Clare Duck (Australia), Matija Nakic (Croatia), Alexandre Veilleux (Canada)

## **APPENDIX II: IFSS 2017 Participants**

NAME	SURNAME	COUNTRY
Alexandre	Veilleux	Canada
Alexandre	Morin-Bernard	Canada
Alnus	Meinata	Indonesia
An	Eunseop	Korea (Rep)
Anna	Jolkkonen	Finland
Ari Bima	Putra	Indonesia
Arttu	Huhtanen	Finland
Ash	Lehto	United States
Behzad	Akbari	Iran
Bismark	Dzineku	Ghana
Caryl Anne	Barquilla	Philippines
Catharina	Schmidt	Germany
Chai Audrey	Tay	United States
Charlotte	Ross-Harris	Australia
Clare	Duck	Australia
Corryne	Vincent	Canada
Darja	Salonen	Finland
Dolores	Pavlovic	Serbia
Ebenezer Boafo	Kontoh	Ghana
Elif Aleyna	Danisan	Turkey
Elif Naz	Duman	Turkey
Emilie	St-Jean	Germany
Emma	Roberts	Canada
Ethan	Lin	Germany

Eugene	Ocran	Ghana
Felix	Poulin	Canada
Fitri	Nadhira	Indonesia
Florentina	Focht	Germany
Frederick	Wollborn	Germany
George	Dennison	United Kingdom
Hana	Straus	Slovenia
Helina	Poutamo	Finland
Hsin-Ying	Hsieh	China - Taipei
Isabel	Engel	Germany
Jakub	Sokolowski	Poland
Janice	Burns	Austria
Jesse	Mahoney	Australia
Jiayi	Chew	China - Taipei
Jihwan	Moon	Korea (Rep)
Jilian Princess	Bathan	Philippines
Jiri	Novak	Czech Republic
Josua	Lay	Germany
Junho	Kim	Korea (Rep)
Katarina	Tumpa	Croatia
Kayla	McNay	Canada
Khalil	Walji	Canada
Konstantin	Schwarz	Germany
Konica	Bhandari	India
Kristjan	Tall	Estonia
Kristjan	Sepp	Estonia



Krystal	Lemhouse	United States
Larissa	Salomone	Italy
Lauri	Lahteenmaki	Finland
Lucas	Leslie	Canada
Lisa	Prior	Germany
Liz	Wass	Canada
Luis Eduardo	Sanchez Chavez	Mexico
Maisa	Hirvilammi	Finland
Marek	Mejstrik	Czech Republic
Marek	Uri	Estonia
Maria Conception	Cruz Tellez	Mexico
Marko	Kelember	Serbia
Martin	Tammejuur	Estonia
Matija	Nakic	Croatia
Mats	De Boer	Netherlands
Maximilian	Schubert	Germany
Mohammad	Asgari	Iran
Niclas	Hoegel	Germany
Ositadinma Evaristus	Izuegbunam	Nigeria
Pavel	Stetina	Czech republic
Pui-Yan	Au	China - Taipei
Salina	Abraham	Netherlands
Samuel	Agyemang Tutu	Ghana
Sarah	Sansa	Ghana
Sarah	Van Bost	Netherlands
Serena Pynta	Phenomenon	Indonesia



Shyam	Lopchan	Australia
Tadej	Murn	Slovenia
Thomas	McDade	United States
Thomas	Henson	United Kingdom
Veronika	Krahulcova	Czech Republic
Vicky	Tremblay	Canada
Wing Tuen Veronica	Leung	China -Taipei
Xavier	Noël-Monastesse	Canada
Yael	Davila Martinez	Mexico
Ya-hsin	Lu	China- Taipei
YeongKon	Woo	Korea (Rep)
Ying-An	Chen	China- Taipei
Yu Tien	Huang	China- Taipei
Kassahun	Maru	Ethiopia
Abera	Getahun	Ethiopia
Esethu	Mbambo	South Africa
Sinayo	Gwintsa	South Africa
Unathi	Dambile	South Africa
Luvuyo	Titi	South Africa
Walter	Ncola	South Africa
Colisile Carol	Mlotshwa	South Africa
Thembela	Lulane	South Africa
Lerato	Ndlovu	South Africa
Noncedo	Ngubane	South Africa
Songezo	Mlozana	South Africa
Sayed	Peters	South Africa



Christopher	August	South Africa
Bhekinkosi	Sibanda	Zimbabwe
Mayibongwe Abigail	Dube	Zimbabwe
Kopano	Khwene	South Africa
Ullrich	Hechter	South Africa
Sabelo	Sithole	South Africa
Nwabisa	Kalashe	South Africa
Angel	Goldsmith	South Africa
Lilitha	Tshona	South Africa
Zamadlamini	Dlamini	South Africa
Simo	Mkupa	South Africa
Reuben	Mattheus	South Africa
Mpumi	Mtimkulu	South Africa
Nomcebo	Gama	South Africa
Moses	Dlamini	South Africa
Sbonginkhosi	Hlatswayo	South Africa
Ambani	Tshidzumba	South Africa
Lomcebo	Dlamini	South Africa
Amos	Amanubo	Uganda